

HCRC Board Meeting Minutes

4/17/2024

**Italics indicates notes held over from previous Minutes that were not discussed in this meeting*

Participants: Jennifer Peotter, Teri Bullis, Irina Scully, Diane Merritt, Destinee Parkinson, Rory Flynn, Diane Miller, Sherry Whitmore (by conference call)

Approval of Last Meeting Minutes: *3/20/2024 Meeting Minutes were not available for approval*

Board Membership:

- *Secretary - Tabled for now*
 - *Diane Miller may be willing to take on this role*
 - *Lise, Teri and Jen will pull together a list of responsibilities*

Treasurer's Report:

- \$4,347.61 Checking Account, \$14,702.32 CD
- Income = \$250 Membership + \$298 Trivia + \$43 interest on CD
- Expenses = \$300 donation to Mustang Challenge

Administrative Tasks (insurance, tax forms, etc.):

- Liability insurance = The only rider on the policy that is listed is Northfield Mountain - Teri and Jen will contact the insurance company to ensure we are covered for all of our events
- *If helmets are not required by our insurance, we will consider including verbiage on event listing to strongly encourage people to wear them*

Members:

- 39 Members - Usually we get people to sign up at our first event, but we aren't having our usual Spring Fun Day event
 - 4H Misfits Fun Day Sunday May 19th - Jen will be there to make announcements and collect membership forms
- Jen will get clip-on name tags and explore customizing them
- Board agreed we would like to get more HCRC t-shirts
 - Destinee and Irina will research and come up with a t-shirt proposal with past quotation info (2020) that Jen will dig out
 - Need to discuss if we order ahead of time, or people order their own through a Zazzle like business.
 - Have members submit designs each year?

Advertising/Promotion/Social Media:

- Jen still needs to add some our events to our social media
- Rory offered to help with making posts on various social media groups - Jen and Rory will schedule a time to get together to discuss - Still TBD

- Career and College Fair at Smith went really well
- Need to discuss promotion of Horse and Pony Party

Upcoming Events:

- Grounds Clean Up and Trailer Clean Out/Content Listing on May 5 from 9:00-1:00
 - Diane Merritt will check to see if we can get a burning permit
 - Diane Merritt volunteered to be in charge on the day
 - Clean out trailer
 - Brush and grounds
 - Ring Repair
 - Cleaning out woods
 - Board members who will be there: Destinee, Rory, Diane Merritt, Jen, Teri, Sherry = Will bring nippers, chainsaws, wheelbarrows, contractor's bags (Sherry), etc.
 - Board Members will call renewed folks on their list and ask if they want to help with the grounds and trailer clean up. Jen will denote those that have already offered to help on grounds.
 - Board agreed that we might be able to handle any garbage without a dumpster. We won't order one ahead of time and see what we need.
 - Storage for jumps: Board agreed that we will hold off on making any decisions about how to store them until the Trailer Clean Up day
- Board Meeting 5/15/2024 at Diane Merritt's house
- Hilltown Misfits Fun Day May 19
 - Porta-potty has been reserved from Carson's Cans from 5/5 - 8/8
 - Membership info and a flyer on our Thursday Games night will be available.
- Chesterfield Gorge Ride on Saturday, May 25th
 - Sherry will offer to collect parking fees when she checks people in
 - Sherry will be the "sweep" at the end to make sure everyone has gotten back to the parking lot
 - Sherry will designate the leader horses
 - ? Snacks afterwards or at the campground
- Horse & Pony Party at HCRC Grounds on June 8 - Teri is the lead organizer, Destinee, Rory, and Diane RM make up the committee
 - Teri reviewed plans for this event with the Board - See Meeting Minutes 4/17/2024
 - Teri is the contact for this event.
- *Thursday Night Games at the HCRC Grounds (June 20 & 27, July 11 & 25, August 8, Awards Ceremony)*
 - *We will drop reference to gymkhana when promoting this event*
 - *Rory will be the contact for this event*
 - *People will register when they show up, not ahead of time*
- Peter Whitmore Agility Clinic on June 29 (Saturday)
 - Sherry will call Nancy Carrier to see if her arena can be a back-up indoor option

- *Jen will handle registration ahead but may not be able to attend (Jen needs help - Diane Miller might be able to assist)*
- *Ask for volunteers to help with the competition component as we get closer to the date of*
- *Fourth of July Parade on July 4, Jennifer*
- *DAR Ride July 28, Diane Merritt*
- *Windsor Trail Ride August 25, Diane Merritt*
- *Hawley Forest Ride September 15, Diane Merritt*
- *Northfield Mountain Ride October 20, Diane Merritt*
- *Hilltown Misfits Fun Day October 27, Sherry Whitmore*
- *Membership Meeting October 30, All*
- *Bonfire/Potluck/Hay Rides?*
- *Christmas/Winter Party?*

OTHER AGENDA ITEMS

Technology Review

- *Board discussed planning a specific technology review for Board members and anyone else who needs help understanding how to navigate Facebook, Google Drive, Instagram, etc.*

Next Board Meeting: May 15, 2024 at 7pm at Diane Merritt's house